

The Fount Church

JOB DESCRIPTION: Music Ministry Director

PURPOSE: To help the congregation and choir members to connect with and praise God through music.

SCOPE: A part-time music ministries position (5-8 hours per week, on average)

ACCOUNTABILITY: Directly accountable to the Lead Pastor

COMPENSATION: Compensation commensurate with experience

QUALIFICATIONS:

The Music Ministry Director shall be:

1. A mature faith in Jesus Christ as God incarnate
2. One who shares the ministry goals of The Fount Church.
3. A gift for leading God's people in worship.
4. Ability to sing and to lead congregational singing of hymns and contemporary praise music
5. Experience or training directing adult choirs.
6. Ability to play an instrument preferred (guitar)
7. Gift for coordinating musicians and music for worship.
8. Have a teachable spirit, ready to learn and grow in ministry and their walk with Christ.

RESPONBILITIES:

Key Result Area: Planning (approx. 8-10 hours per month)

1. Assist in the planning of meaningful worship services, in conjunction with the Lead Pastor.
2. Choose worship music appropriate to the theme of the service which includes both praise and traditional music (details to be submitted by the Tuesday prior to the service)
3. Schedule Choir practices in consultation with choir members' schedules.
4. Arrange for appropriate substitute musicians as needed

Key Result Area: Worship Leadership (approx. 4-6 hours per month)

1. Lead the congregation in worship through song and prayer during our 9am Sunday service and special occasions.
2. Lead congregational singing in both contemporary and traditional styles.
3. Manage the worship team and coordinate rehearsals

Key Result Area: Choral Ministry (approx. 4-6hrs per month)

1. Choose choral music that complements worship themes and is appropriate for our small choir.
2. Lead the adult choir in rehearsal and presentation (Approx. 2x per month)
3. Encourage and recruit choir members from the congregation and community.

Key Result Area: Miscellaneous (approx. 2hrs per month)

1. Ensure proper care and handling of church-owned musical instruments.
2. Keep all choral music organized.
3. Purchase new choral music, as necessary and within allotted budget.
4. Pray for, uplift and minister to those involved in music ministry and the whole church.
5. Attend staff meetings, and other responsibilities as assigned by Lead Pastor.

EVALUATION:

The quality of work in this position will be evaluated quarterly, based on mutually agreed upon goals.

MUSIC MINISTRIES DIRECTOR: _____ DATE: _____